DES 280 – Day one

Intros – What did you do that was fun over the summer

Typical day – Class starts at 9:00 am *(Don’t be late)*

* First 60 to 90 minutes, lecture, sprint, etc.
* After that lab time
* Small group check-in meetings – Required
* ½ the class every week, so I will be meeting with you at least every other week

Required for bi-weekly check-ins – Small groups

* Presentation Deck – *You will be leading the discussion*
* Minimum: Intro – progress – feedback/conclusions – next steps
* Build a template to be used for the duration of the project
* Deck should be e-mailed to me, marc.salverda@seattlecolleges.edu, by 9:00am the day of your meeting

Communication – Need to keep me in the loop

* E-mail – marc.salverda@seatlecolleges.edu
* Slack – scca2021.slack.com

Teams if doing similar projects – Formal or informal *(helps with the accountability)*

BLOG – Required weekly documentation of your project *(I will check and assign points weekly)*

For week two – e-mailed to me, marc.salverda@seattlecolleges.edu, by 9:00am

* Timeline of tasks you will be completing during the quarter – Be as specific as possible
	+ Gantt Chart Example – <https://www.teamgantt.com/what-is-a-gantt-chart>
* Creative Brief – Template attached

Short break

Sign-up to pitch your ideas to the class – Q&A