

SHORTCUT KEY COMMANDS FOR KERNING, TRACKING, LEADING

INCREASE KERNING:

Option+Right Arrow Key

(Option+Command+Right Arrow key for larger increments)

DECREASE KERNING:

Option+Left Arrow Key

(Option+Command+Left Arrow key for larger increments)

INCREASE TRACKING — HIGHLIGHT WORD(S):

Option+Right Arrow Key

(Option+Command+Right Arrow key for larger increments)

DECREASE TRACKING — HIGHLIGHT WORD(S):

Option+Left Arrow Key

(Option+Command+Left Arrow key for larger increments)

INCREASE LEADING:

Option+Down Arrow

(Option+Command+Down Key for larger increments)

DECREASE LEADING:

Option+Up Arrow

(Option+Command+Up Arrow Key for larger increments)