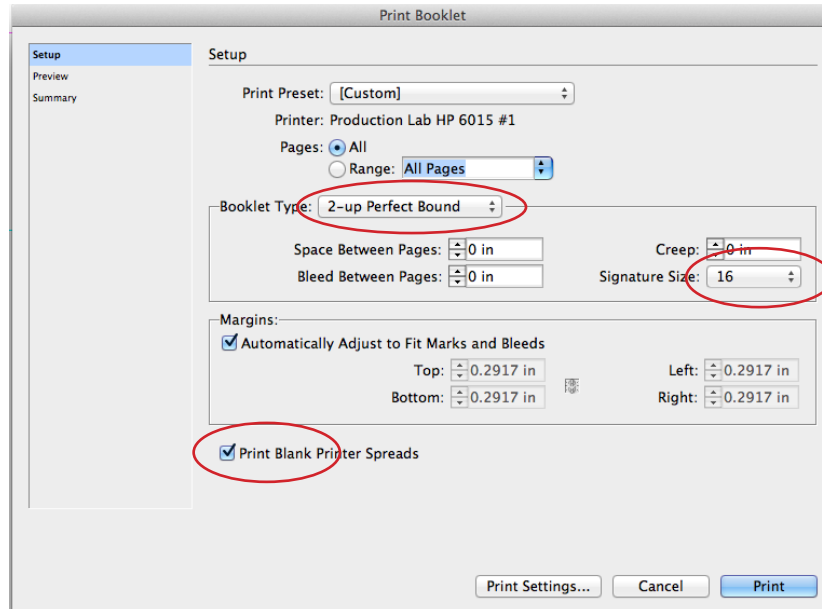


File >> Print Booklet

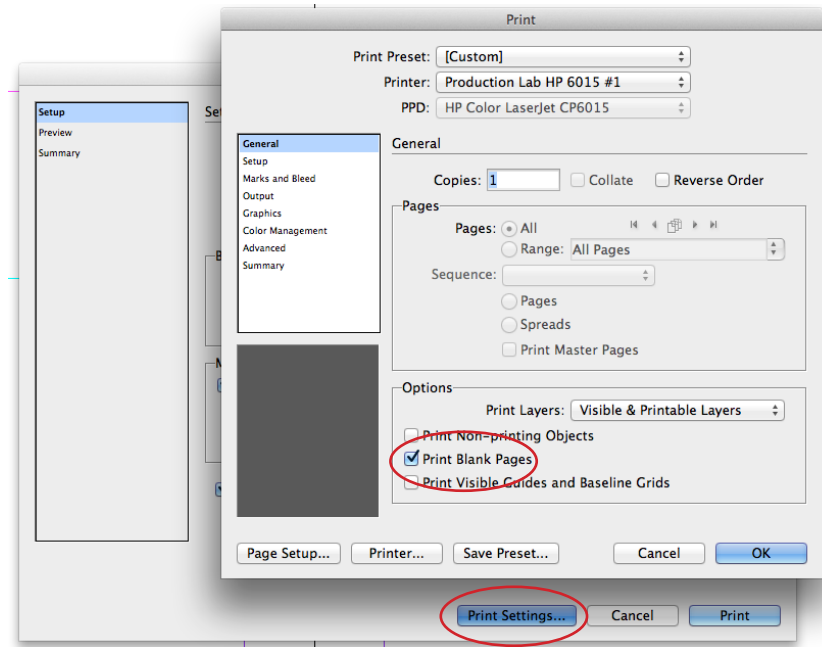
Choose >> Booklet Type: 2-up Perfect Bound. Signature Size: 16

Click on (activate): Print Blank Printer Spreads



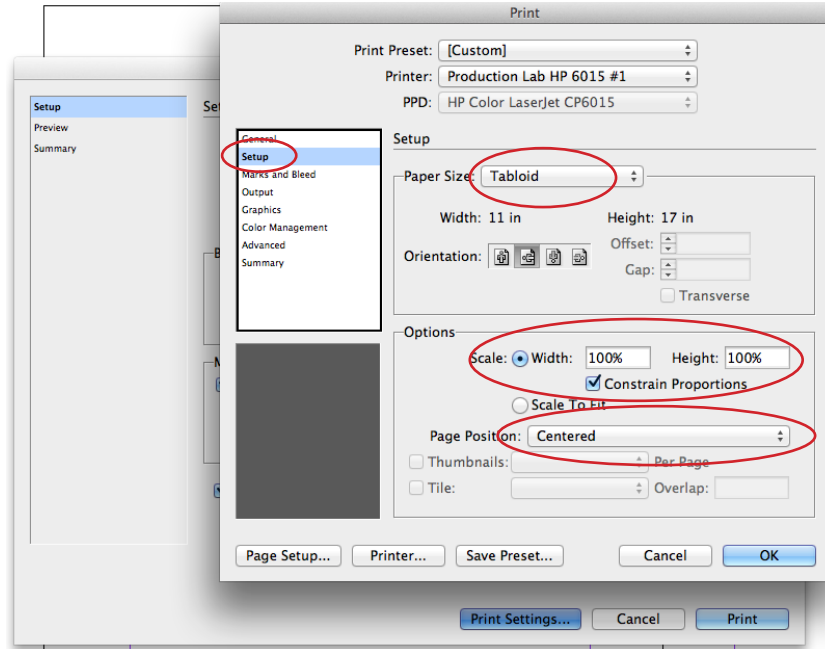
Then click on Print Settings

Click on (activate): Print Blank Pages



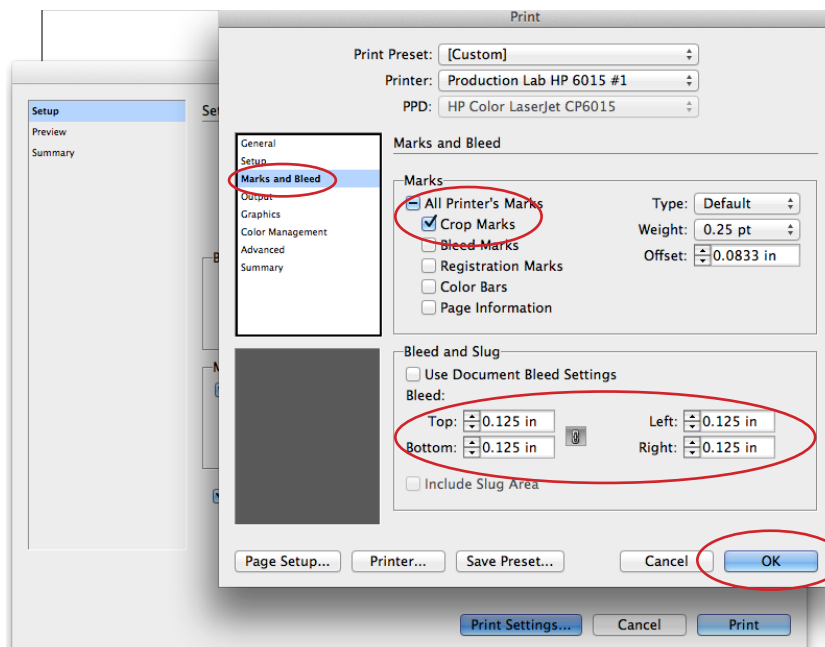
Then click on Page Setup

Choose your paper size, keep your file at 100% and make your page position centered.

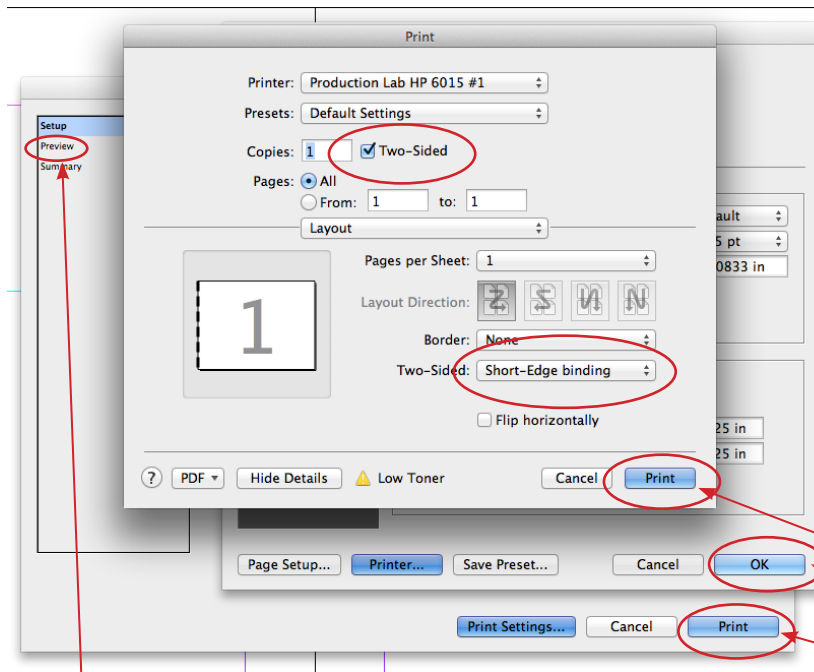
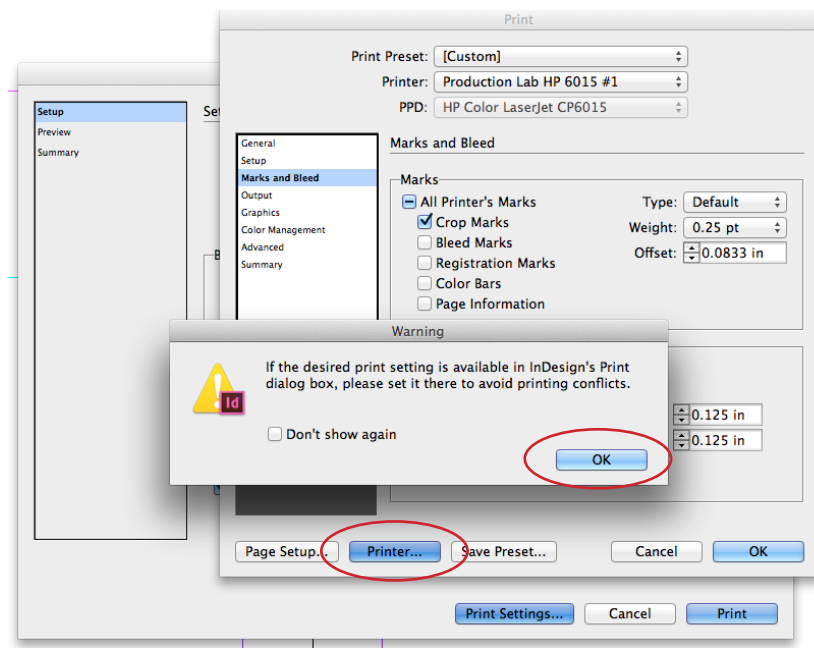


Then click on Marks and Bleed

Build in at least .125 = 1/8" bleed into your document. Click OK.



Then click on Printer
Click OK for the dialog window.



1. Click Print
2. Click OK
3. Click Print

Please remember to preview your work before you print!